

*Broker Code: _____ *Brokerage Name: _____

*Broker Name: _____ *Direct Phone: _____

*E-mail: _____

*Client Name: _____

REQUIRED ITEMS BEFORE BINDING

Checklist for new business: Motor Homes and Trailers (check mark all boxes that apply)

- The application is fully completed and signed by the insured.
- Information for all operators in the household is listed on the application and all qualify for this program.
- If OPCF 43 is to be applied, a copy of the bill of sale is attached to the application.
- Or OPCF 19 - to be signed by the insured is attached to the application.
- Premium is calculated based on purchase price new + applicable taxes.
- If rubber roof discount is being applied, proof of professional installation is included or clearly indicated on the original bill of sale.
- If the senior's discount is being applied, the insured is over the age of 65.
- For Trailers Only: If a parked unit discount is to be applied, copy of the park leasing agreement is attached to the application.

Payments: (check mark only the box that applies)

- Payment in Full Enclosed (Guaranteed Funds).
- Credit Card Authorization Form - Payment in Full Enclosed.
- MPP Form Enclosed with down payment (Guaranteed Funds) - minimum \$300 annual premium required to qualify for MPP.

*** You must complete these fields.**