

* Broker Code: _____ * Brokerage Name: _____

* Broker Name: _____ * Direct Phone: _____

* E-mail: _____

* Client Name: _____

REQUIRED ITEMS BEFORE BINDING

Checklist for new business: Motor Homes and Trailers (check mark all boxes that apply)

- The SAF1 application is fully completed and signed by the insured (this is an automobile program).
- Information for all operators in the household is listed on the application and all qualify for this program.
- If SEF 43 is to be applied, a copy of the bill of sale is attached to the application.
- Or SEF 19 – to be signed by the insured is attached to the application.
- Premium is calculated based on purchase price new + applicable taxes.
- If rubber roof discount is being applied, proof of professional installation is included or clearly indicated on the original bill of sale.
- If RV Association discount is being applied, proof of membership in association is attached.
- If the senior’s discount is being applied, the insured is over the age of 65.
- For Trailers Only: If a parked unit discount is to be applied, copy of the park leasing agreement is attached to the application.
- If the value of the motor home or trailer is greater than \$150,000, did you receive approval from the underwriter prior to binding? Please note name of underwriter on the application.
- For motor homes, if client qualifies for accident forgiveness coverage, did you offer it to the client?

Payments: (check mark only the box that applies)

- Payment in Full Enclosed (Guaranteed Funds Preferred).
- Credit Card Authorization Form – Payment in Full Enclosed.
- Monthly Payment Plan (MPP) Form Enclosed with down payment (Guaranteed Funds Preferred) – minimum \$300 annual premium required to qualify for MPP.

* You must complete these fields.